

**CITY OF BERKELEY**  
**MEETING OF THE PERSONNEL BOARD MINUTES**  
**DATE: February 7, 2022 TIME: 7:00 P.M.**

**Secretary: Donald E. Ellison, Human Resources Department**  
**2180 Milvia Street, First Floor, Berkeley, CA 94704**  
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**MEETING AGENDA**

I. Call to Order 7:04 P.M.

II. Roll Call

Members Present: Mary Kay Lacey (Chair), Robert Dixon (Vice Chair), Darryl Bartlow, Jenny Wenk, Maya Karpinski

Members Absent: Aviva Gilbert

Staff Present: Donald Ellison (Interim Director of Human Resources); Lynette Hart (Human Resources Manager); Katherine Cabrera (Human Resources); Scott Ferris (Director of Parks, Recreation, and Waterfront); Christina Erickson (Deputy Director of Parks, Recreation, and Waterfront); Denise Brown (Parks, Recreation and Waterfront); Jenny Seay (SEIU President - Clerical Chapter, HHCS); Danny Walker (SEIU President - Maintenance Chapter, Public Works); Rebecca Webb (SEIU, Information Technology); Yolanda Gorman (SEIU, Finance); Tamika Griffin-Singh (SEIU, Public Works);

Public Attendance: None

III. Public Comments

Cordell Hindler said for a future agenda item, the Personnel Board should consider a retreat to discuss ideas for 2022 and he is in full support of the Deputy Director of Finance.

Jenny Seay said SEIU is not in support of item VI.

**ACTION ITEMS:**

IV. Approval of Minutes of Meeting on December 20, 2021.

**Action:** MSC: (Lacey/Dixon) to table the approval of the minutes of the meeting on December 20, 2021 until the next meeting.

**Vote:** Ayes: Bartlow, Dixon, Karpinski, Lacey, Wenk  
Noes: None  
Abstains: None  
Absent: Gilbert

V. Election of Chair and Vice Chair

**Action:** MSC: (Wenk/Dixon) to nominate Mary Kay Lacey for Chair.

**Vote:** Ayes: Bartlow, Dixon, Karpinski, Lacey, Wenk  
Noes: None  
Abstains: None  
Absent: Gilbert

**Action:** MSC: (Lacey/Wenk) to nominate Robert Dixon for Vice Chair.

**Vote:** Ayes: Bartlow, Dixon, Karpinski, Lacey, Wenk  
Noes: None  
Abstains: None  
Absent: Gilbert

VI. Request for Extension of Temporary Office Specialist II in Parks, Recreation, and Waterfront Department

**Action:** MSC: (Dixon/Wenk) to approve the Request for Extension of Temporary Office Specialist II in Parks, Recreation, and Waterfront Department

**Vote:** Ayes: Dixon, Lacey, Wenk  
Noes: Bartlow  
Abstains: Karpinski  
Absent: Gilbert

**INFORMATION ITEMS:**

VII. Director's Report – Updates from HR Director – Discussion Only

VIII. Copy of Berkeley Matters – Discussion Only

IX. Adjournment

**Action:** MSC: (Dixon/Wenk) to adjourn the meeting at 8:10 PM with best wishes on Valentine's Day.

**Vote:** Ayes: Lacey, Dixon, Bartlow, Karpinski, Wenk  
Noes: None  
Abstains: None  
Absent: Gilbert